

Medical Assistant COMPETENCIES

ASSESSMENT

Employee Name _____

Program _____

Date ____/____/____

Please rate your level of training need in the following areas.

1. Professional demeanor with respect for human service and medical ethical standards

Strong need for training

Moderate need for training

No need for any further training

2. Knowledge of Alcohol and Substance Use Disorder

Strong need for training

Moderate need for training

No need for any further training

3. Knowledge of medication assisted treatment protocol

Strong need for training

Moderate need for training

No need for any further training

4. Ability to assess client's physical/ emotional condition expeditiously

Strong need for training

Moderate need for training

No need for any further training

5. Accurate record keeping; i.e. client charts and narcotic inventory

Strong need for training

Moderate need for training

No need for any further training

6. Excellent interpersonal and communication skills able to work effectively and non-judgmentally with diverse populations and communities

Strong need for training

Moderate need for training

No need for any further training

7. Skill in administration of TB skin tests

Strong need for training

Moderate need for training

No need for any further training

8. Ability to maintain quality, safety and infection control standards

Strong need for training

Moderate need for training

No need for any further training

9. Knowledge of current principles, methods, theories and procedures for optimum delivery of medical evaluation, diagnosis and treatment expertise

Strong need for training

Moderate need for training

No need for any further training

10. Understanding signs and symptoms of opioid withdrawal and intoxication

Strong need for training

Moderate need for training

No need for any further training

11. Understanding of the fundamental concepts of pharmacological properties and effects of all psychoactive substances

Strong need for training

Moderate need for training

No need for any further training

12. Understanding of the complications of pregnancy and medication

Strong need for training

Moderate need for training

No need for any further training

13. Knowledge of safety considerations regarding benzodiazepines and other sedatives

Strong need for training

Moderate need for training

No need for any further

14. Manage inventory of medical supplies and equip exam rooms with appropriate supplies

Strong need for training

Moderate need for training

No need for any further training

15. Understanding of medically supervised withdrawal and indications

Strong need for training

Moderate need for training

No need for any further training

16. Understanding blood and drug screen test results

Strong need for training

Moderate need for training

No need for any further training

17. Knowledge of how to make appropriate referrals

Strong need for training

Moderate need for training

No need for any further training

18. Knowledge of drug interactions

Strong need for training

Moderate need for training

No need for any further training

19. Knowledge of medication management

Strong need for training

Moderate need for training

No need for any further training

20. Knowledge and skill in the intake process

Strong need for training

Moderate need for training

No need for any further training

21. Knowledge of DEA regulation

Strong need for training

Moderate need for training

No need for any further training

22. Understanding of the relationship between infectious diseases and substance use

Strong need for training

Moderate need for training

No need for any further training

23. Skill in sensitivity needed to work with people who might display and/or have mental health conditions

Strong need for training

Moderate need for training

No need for any further training

24. Understanding of diverse cultures, and incorporation of the relevant needs of culturally diverse groups, as well as people with disabilities, and of the importance of self-awareness in one's personal, professional, and cultural life

Strong need for training

Moderate need for training

No need for any further training

25. Implement caring and competent nursing practice with individuals, families, and communities based on understanding the human experiences of health, illness and healing
 Strong need for training Moderate need for training No need for any further training
26. Integrate the ethical use of technology and information systems to augment the human capacity for health, facilitate decision-making, support collaboration, and foster communication
 Strong need for training Moderate need for training No need for any further training
27. Promote health of local to global communities through promoting safe environments and safe and effective health care addressing the interaction among individuals, communities, and their environmental contexts

 Strong need for training Moderate need for training No need for any further training
28. Manage care to achieve quality, cost effective and ethical outcomes in the delivery of health care for individuals, families, and populations
 Strong need for training Moderate need for training No need for any further training
29. Engage in leadership to promote social justice related to access, quality, and socio-cultural acceptability of health care through relationship-centered caring, advocacy, and empowerment
 Strong need for training Moderate need for training No need for any further training
30. Practice relationship-centered caring through self-awareness, by developing and maintaining respectful relationships, communicating effectively, and integrating the influence of the human experience of health/illness/healing
 Strong need for training Moderate need for training No need for any further training
31. Practice medical reflectively, guided by theory, based on best evidence, and integrating creative and critical thinking
 Strong need for training Moderate need for training No need for any further training
32. Actively engage in self-directed learning to maintain state of the art medical practice to facilitate the education of future practitioners, paraprofessionals, and healthy communities
 Strong need for training Moderate need for training No need for any further training

 Employee Signature/date

